

How To Edit Your Individual Profile in the

LICENSING INTERNATIONAL OFFICIAL LICENSING INDUSTRY DIRECTORY

It is important to note that your Individual Account is separate from your Company or Organization's Account, although both can easily be edited from your Membership Dashboard. See steps below to EDIT Your Individual Account

STEP 1

Once you've logged in successfully, you will be taken to your Membership Dashboard, which will automatically display your Individual Profile information. From here you can you easily edit your INDIVIDUAL Information by clicking on the **[Edit Profile]** button on the land-hand side.

The screenshot displays the user's profile page on the Licensing International website. The top navigation bar includes 'Search', 'My Account', 'Logout', and a language selector. The main navigation menu contains 'Directory', 'Events', 'Members', 'Jobs', 'About', 'Education', 'News', and 'Data'. The user's profile is shown with a profile picture, name, and contact information. The 'Edit Profile' button is highlighted in red. The profile details include:

- Member ID: #59659
- Organization: Broward Football Officials Association
- Address: 1701 NW 104th Ter, Pembroke Pines, Florida 33026-2839, United States
- Phone: No Primary Phone
- Email: mspara8986@gmail.com
- Membership Status: NO ACTIVE MEMBERSHIP
- Opted-in to show in Member Directory

On the right side, there are sections for 'Pay Open Balances' (No Open Balances), 'Memberships' (No Memberships), and a list of actions: 'Manage Broward Football Official', 'Upcoming Events', 'Your Member Benefits', 'Join/Renew Membership', 'Download Reports', 'Get Certified', and 'Young Professionals Network'. A chat window is visible in the bottom right corner, and the footer contains the Licensing International logo and 'Social' links.

STEP 2

This will take you to your **Profile Settings** of your Individual Profile. You can edit your Individual core details directly from here, by clicking on the buttons next to each field.

Search | My Account | Logout

LICENSING INTERNATIONAL

Directory Events Members Jobs About Education News Data

My Account Edit Profile My Company Purchase History Ask a Question My Documents

Personal Info

- Contact Info
- Committees
- Additional Info
- Awards
- Change Password
- Privacy

Prefix:

First Name: * Mario

Middle Name:

Last Name: * Sparacino

Second Last Name:

Preferred First Name:

Suffix:

Title: Self-Employed

Gender: Gender

Preferred Communication Method: Unknown

Job Level: Account Management

Are You a Young Professional?

YPN Member:

Would you like to receive Licensing International Updates?

Receive Emails:

Business Type Individual:

Company Territory:

Membership Country: Australia

For Students:

Manage Broward Football Official

Upcoming Events

Your Member Benefits

Join/Renew Membership

Download Reports

Get Certified

Young Professionals Network

Licensing International

Hello - how can we help you today?

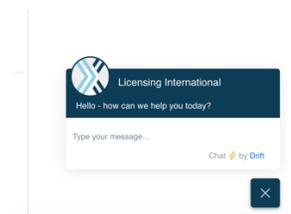
Type your message...

Chat by Drift

In the **Edit Profile** tab you can add or edit additional information relevant to you, such as your business type, whether you want to **Receive Emails** from us, **Job Level / Title**, **Company Territory**, **Are you a Young Professional** in the industry?, as well as what **Membership Office (Country)** you want to be affiliated with.

Be sure to click **SAVE**. Once you do, all your changes will automatically appear in the Licensing Industry Online Directory.

NOTE: Users can always reach out to the Live Chat feature in the lower-right hand corner anytime!



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